

Information Sharing Protocol (ISP) between the Chief Finance Officer to Northamptonshire Police (Head of Corporate Services) and Chief Finance Officer to the Police and Crime Commissioner (Assistant Commissioner Resources)

Background

The Financial Management Code of Practice for the Police Service of England and Wales (FMCP) published in January 2012 sets out at section 4.3 the requirement for a locally agreed Information Sharing Protocol (ISP) between the Chief Finance Officer of the Force (Head of Corporate Services) and the Chief Finance Officer of the Police and Crime Commissioner (Assistant Commissioner Resources).

Protocol

As set out in S36 of the Police Reform and Social Responsibility Act 2011 and the FMCP the Chief Constable must give the PCC such information on policing matters that he or the office requires. As a result the Chief Finance Officer of the PCC must have full access to all relevant financial information.


Under this protocol the Assistant Commissioner Resources and the Head of Corporate Services agree to share with one another freely and willingly on a timely basis any financial information that may be required or helpful to enable them to perform their respective roles.

There are specific provisions in relation to entering into of contracts and disposals / acquisitions of properties within the Scheme of Consent and Financial Regulations. However all such transactions will be recorded by both parties and be made visible to both CFOs. To help ensure concurrence with the strategic direction of the force such transparency should contribute to demonstrating delivery of the Police and Crime Plan and Budget.

Wherever possible the duplication of work and data collection by the finance functions of the Force and the NOPCC will be minimised and financial and banking systems will be shared to enhance efficiency.

Additional cost and effort resulting from unnecessarily complex or bureaucratic financial reporting between the two bodies or unnecessary cost apportionment between the Force and the PCCs office will be avoided wherever possible.

The Head of Corporate Services and the Assistant Commissioner Resources will work within the principles of good governance and added value .



Fiona Davies
Head of Corporate Services/ CFO
Northamptonshire Police



John Raisin
Assistant Commissioner Resources
Office of the Northamptonshire PCC